

PROCUREMENT OFFICER'S DETERMINATION  
INTERGOVERNMENTAL COOPERATIVE PURCHASING  
CONTRACT NO. 218016-H  
NETAPP STORAGE SOLUTION UPGRADES  
SBR DESIGNATED  
HCGI HARTFORD, INC.

**I. EXECUTIVE SUMMARY**

This Determination has been executed pursuant to COMAR 21.05.09, Intergovernmental Cooperative Purchasing, to procure NetApp servers, software and three years of support services under an Intergovernmental Cooperative Purchasing Agreement of the Department of Information Technology (DOIT), Hardware 2012 Master Contract No. 060B2490022, from HCGI Hartford, Inc. (HCGI) in the amount of \$55,856.34.

**II. PROPOSAL RECEIVED**

<u>Offeror</u>	<u>Price</u>
HCGI	\$55,856.34

**III. BACKGROUND**

The current NetApp servers have reached their end-of-life support cycle effective 10/31/17, therefore ISD is in need of replacements and enhancements.

One proposal was received. ISD has recommended HCGI for award. I concur with the recommendation of ISD. The Office of the Attorney General reviewed and approved this determination on October 4, 2017.

**IV. DETERMINATION**

- A. DOIT Hardware 2012 Master Contract meets the requirements of an intergovernmental cooperative purchasing agreement under COMAR 21.05.09.01B(2)(a).
- B. It is in the best interest of the MPA to utilize the DOIT contract because doing so will provide cost benefits to the State; HCGI provided the manufacturer's suggested retail price for these products and the State is saving \$47,186.16 under the DOIT contract. It will promote administrative efficiencies as DOIT has already deemed HCGI responsible, and is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.
- C. The award amount is within the funding available.
- D. Making an award under DOIT Hardware 2012 Master Contract No. 060B2490022 will save MPA the considerable time it will take to prepare a solicitation for public advertisement, obtain necessary approvals prior to publication, publish the solicitation, receive and analyze bids, and then complete an award. It will also provide MPA with contract pricing, procedures, and services identical to those provided by DOIT to other State agencies.

- E. A contract should be awarded to HCGI in the amount of \$55,856.34 for the NetApp servers, software and 3-year support services.
- F. Since this procurement constitutes a procurement of information technology supplies for which MPA has an unlimited delegation of procurement authority from the Board of Public Works (the "BPW"), approval of the award by the Maryland Port Commission and the BPW are not required.

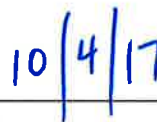
**V. APPROVAL REQUIRED**

COMAR 21.05.09.05 provides: "Before awarding or participating in an intergovernmental cooperative purchasing agreement, the procurement officer shall obtain the approval of the primary procurement unit head, and any other approvals as required under this title."

*I request your approval, as unit head, to procure as described in this determination, subject to completion of all other requirements of procurement law, fund certification, execution and approval of the contract (including approval by the Office of the Attorney General for form and legal sufficiency), etc.*



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Trisha O'Neal  
Procurement Officer

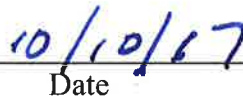


\_\_\_\_\_  
Date

APPROVED:



\_\_\_\_\_  
James J. White, Executive Director



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Date