

PROCUREMENT OFFICER'S DETERMINATION
INTERGOVERNMENTAL COOPERATIVE PURCHASING
MODIFICATION
CONTRACT NO. 215018A1-IT
IT SERVICE DESK & DESKTOP FIELD SUPPORT
COMPUTER CONSULTANTS INTERNATIONAL, INC.

I. EXECUTIVE SUMMARY

Computer Consultants International, Inc. (CCI) is the awardee of Contract No. 215018A1-IT under Functional Area 6 of the Department of Information Technology (DOIT) CATS+ Master Contract No. 060B2490023. CCI currently has one resource assigned to the Information Services Department. This award was approved by the Board of Public Works on August 5, 2015.

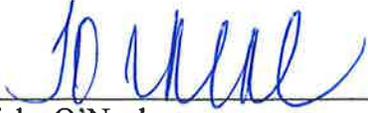
III. BACKGROUND

Modification No. 1 is to add one Help Desk Specialist, Junior as per Section 2, scope of work from the original Task Order Request for Proposal dated January 30, 2015, for a period of six-months.

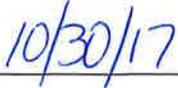
IV. DETERMINATION

- A. DOIT CATS+ Master Contract meets the requirements of an intergovernmental cooperative purchasing agreement under COMAR 21.05.09.01B(2)(a).
- B. It is in the best interest of the Maryland Department of Transportation Maryland Port Administration to issue a modification to this contract because doing so will provide cost benefits to the State; CCI's held its hourly rate that was proposed and approved in the original contract award. It will promote administrative efficiencies as DOIT and MDOT MPA have already deemed CCI responsible, and is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.
- C. The award amount is within the funding available.
- D. Modifying the current contract to add one resource, will save MDOT MPA considerable time as it would take time prepare a new Task Order Request for Proposal, solicit to all DOIT Master Contractors, obtain necessary approvals prior to publication, publish the solicitation, receive and evaluate proposals, and then complete an award. It will also provide MPA with contract pricing, procedures, and services identical to those provided by DOIT to other State agencies.
- E. Modification No. 1 should be for the amount of \$46,080 for six-months. Effective 10/31/17 – 4/30/18.
- F. This modification is less than \$50,000, therefore approval from the Maryland Port Commission or the Board of Public Works is not required.

V. APPROVAL REQUIRED



Trisha O'Neal
Procurement Officer

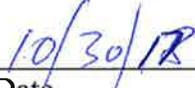


Date

APPROVED:



John H. Thornton
Manager, Procurement



Date