

**MARYLAND PORT ADMINISTRATION
OFFICE OF PROCUREMENT
PROCUREMENT OFFICER'S DETERMINATION
INTERGOVERNMENTAL COOPERATIVE PURCHASING
CONTRACT NO. P226024
JUNIOR NETWORK ENGINEER RESOURCE**

I. EXECUTIVE SUMMARY

This Determination has been executed pursuant to COMAR 21.05.09.04, *Intergovernmental Cooperative Purchasing – Determinations Required*, to obtain one Junior Network Engineer resource under an intergovernmental cooperative purchasing agreement of the Department of Information Technology (DOIT), Statewide Network Management Services Contract No. 060B8400023, from Digital Management, LLC for a price of \$161,395.68 for the period March 1, 2026 through February 28, 2027.

II. BACKGROUND

The Procurement Officer and OIT have researched other DOIT Contracts and have determined that the resources available on the Statewide Network Management Services Contract better meet the requirements of the Junior Network Engineer position.

Through research into the Statewide Network Management Services Contract and after working with Digital Management, LLC, OIT has identified a resource that meets the Junior Engineer position requirements. OIT has recommended Digital Management, LLC for award based on its ability to supply a resource meeting the requirements of this position at a labor rate that is fair and reasonable.

I concur with the recommendation of OIT. The Office of the Attorney General approved this determination for form and legal sufficiency on January 29, 2026.

III. DETERMINATION

- A. DOIT's Statewide Network Management Services Contract No. 060B8400023 meets the requirements of an intergovernmental cooperative purchasing agreement under COMAR 21.05.09.01B(2)(a).
- B. It is in the best interest of the MPA to utilize the DOIT contract because doing so will provide cost benefits to the State, as set forth in COMAR 21.05.09.04(B)(1)(a), as DOIT has already competitively solicited for the Statewide Network Management Services Contract. It will provide MPA with contract pricing, procedures, and services identical to those provided by DOIT to other State Agencies. It is not intended as a means to evade the purposes set forth under COMAR 21.01.01.03.
- C. The award amount is within the funding available.
- D. By making an award under DOIT's Statewide Network Management Services Contract No. 060B8400023, it will promote administrative efficiencies, as set forth in COMAR 21.05.09.04(B)(1)(b), because DOIT has already deemed Digital Management, LLC

responsible, and this award will save MPA the considerable time it will take to prepare a solicitation for public advertisement, obtain necessary approvals prior to publication, publish the solicitation, receive and evaluate proposals, and then complete an award.

- E. Based on the aforementioned information and in accordance with the State Procurement Regulations, COMAR 21.05.09, it is my determination that it is in the best interest of the State for Digital Management, LLC to be awarded the Junior Network Engineer Resource Contract in the amount of \$161,395.68, for 1,968 hours at the hourly rate of \$82.01 per hour for the period of March 1, 2026 through February 28, 2027.
- F. Approval of this award by the Maryland Port Commission (MPC) and the Board of Public Works (BPW) is not required as this procurement constitutes a procurement of information technology services for which MPA has delegation of procurement authority from the BPW under COMAR 21.02.01.04(F)(8).

V. APPROVAL REQUIRED

COMAR 21.05.09.05 states that, "Before awarding, sponsoring, or participating in an intergovernmental cooperative purchasing agreement, the procurement officer shall obtain the approval of the primary procurement unit head or designee, and any other approvals as required under this title."

I request your approval, as designee, to procure as described in this determination, subject to completion of all other requirements of procurement law, fund certification, execution and approval of the contract (including approval by the Office of the Attorney General for form and legal sufficiency).

Determination by:

Margie A. Koppelman

Margie A. Koppelman
Procurement Officer

2-4-26

Date

Approved:

Trisha O'Neal

Trisha O'Neal
Designee/Director of Procurement

2/4/26

Date