

DETERMINATION
INTERGOVERNMENTAL COOPERATIVE PURCHASING
CONTRACT NO. 219061-IT
LOCAL TELECOMMUNICATIONS SERVICES
VERIZON MARYLAND LLC

I. EXECUTIVE SUMMARY

This Determination has been executed pursuant to COMAR 21.05.09, Intergovernmental Cooperative Purchasing, to enter into a contract for Local Telecommunications Services (local telephone service) with Verizon Maryland LLC (“Verizon”) under an Intergovernmental Cooperative Purchasing Agreement of the Maryland Department of Information Technology (“DOIT”), for an amount not to exceed \$80,000.

II. BACKGROUND

The Maryland Department of Transportation Maryland Port Administration (“MDOT MPA”) entered into Contract No. 218027-IT with Verizon to provide local telecommunications services under the DOIT’s Master Contract No. 060B3490013. The term of Contract No. 218027-IT was March 1, 2018 to June 30, 2019 or until MDOT MPA spent \$200,000, whichever occurred first.

MDOT MPA’s Information Services Department (“ISD”) has been working on a Voice Over Internet Protocol (“VOIP”) contract, which was anticipated to be in place prior to Contract No. 218027-IT expiring. Once the VOIP installation is complete, a contract for local telecommunications services will no longer be needed. The VOIP equipment and installation was awarded in January 2019; however, installation and deployment has not been completed.

MDOT MPA is approaching the \$200,000 limit under Contract No. 218027-IT; therefore, MDOT MPA must enter into a new Intergovernmental Cooperative Purchasing Agreement with Verizon to continue local telecommunication services until MDOT MPA’s VOIP is completed.

It is in MDOT MPA’s interest to enter into a contract with Verizon under the DOIT contract in order to assure consistency with the rest of the State in billing procedures, services provided, and prices and to obtain the best pricing available to State agencies as negotiated by DOIT under its master contract. The limit of MDOT MPA’s delegated authority from the BPW is \$200,000; therefore, MDOT MPA can enter into the proposed contract with Verizon without BPW or Maryland Port Commission approval if the dollar value does not exceed \$200,000. Under the current contract with Verizon, ISD has been paying Verizon approximately \$10,000 - \$15,000 per month, which would provide MDOT MPA with services through December 31, 2019 at its current usage rate.

Therefore, I propose that MDOT MPA enter into a contract with Verizon under the DOIT master contract for \$80,000 and a term beginning July 1, 2019 through December 31, 2019 or the expenditure of \$80,000, whichever occurs first. ISD and Procurement will monitor expenditures to predict in sufficient time when MDOT MPA is likely to exceed that \$80,000

limit. The contract can be terminated for convenience before December 31, 2019, if the VOIP installation and deployment is completed before then.

III. DETERMINATION

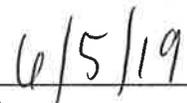
- A. DOIT Contract 060B3490013 meets the requirements of an intergovernmental cooperative purchasing agreement under COMAR 21.05.09.01B(2)(a).
- B. Because DOIT has already competitively solicited for the Master Contract, it is in the best interest of the MDOT MPA to utilize DOIT Contract 060B3490013 because doing so will provide cost benefits to the State. Use of DOIT Contract 060B3490013 will promote administrative efficiencies as Verizon Maryland LLC has been deemed responsible. Use of DOIT Contract 060B3490013 is consistent with and is not intended to evade the purposes set forth under COMAR 21.01.01.03.
- C. Making an award under DOIT Contract 060B3490013 will save MDOT MPA the considerable time it will take to prepare a solicitation for public advertisement, obtain necessary approvals prior to publication, publish the solicitation, receive and analyze bids, and then complete an award. It will also provide MDOT MPA with contract pricing, procedures, and services identical to those in effect throughout the rest of the Executive branch of the State government.
- D. A contract should be awarded to Verizon in the amount of \$80,000 under DOIT Contract 060B3490013.

IV. APPROVAL REQUIRED

I request your approval, as unit head, to procure as described in this determination, subject to completion of all other requirements of procurement law, fund certification, execution and approval of the contract (including approval by the Office of the Attorney General for form and legal sufficiency), etc.



Trisha O'Neal
Procurement Officer

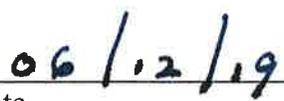


Date

APPROVED:



James J. White, Executive Director



Date