

**PROCUREMENT OFFICER'S DETERMINATION
INTERGOVERNMENTAL COOPERATIVE PURCHASING
CONTRACT NO. 223007-H
RENTAL OF FOUR MODULAR OFFICE TRAILERS
MODIFICATION NO. 5**

A. PROJECT DESCRIPTION

The original contract with TSG Industries LLC (TSG) to lease four Modular Office Trailers was executed pursuant to COMAR 21.05.09, under the intergovernmental cooperative purchasing agreement (ICPA), Omnia Contract No. R210502. The contract is for a 3-year lease of four trailers after they have been manufactured to meet the specifications set forth in RFQ 223007-H including wiring, doorways, bathrooms, canopies, decking, stairs, ADA accessible ramps, etc. The contract price of \$629,515.28 includes the cost to manufacture, transport, install and anchor the trailers at DMT, and lease and maintain the trailers over the 3-year lease term.

Modification No. 1 increased the price of the above-referenced contract by \$118,612, for a total new contract price of \$748,127.16, and extended the delivery date of the trailers to April 30, 2024, per the vendor's quote and representations that supplier costs and projected delivery dates have changed since the original quote.

Modification No. 2 increased the price of the above-referenced contract by \$31,240.92 for a total new contract price of \$779,368.08, and to extend the delivery date to June 4, 2024, per the vendor's quote and representations of the redesign of Trailer 4.

Modification No 3. Corrected a typographical error within the Contract document and corrected all references of 223031-H to 223007-H.

Modification No. 4 to increase the price of the above-referenced contract by \$12,090 for a total new contract price of \$791,458.08, and to extend the delivery date to September 13, 2024, per the vendor's quote and representations of the change in location of Trailer #1.

This determination is for Modification No. 5 to increase the price of the contract by \$11,109.65 for a new total contract price of \$802,567.73.

B. STATEMENT OF CHANGE

Modification No. 5 covers additional decking and canopy required due to the change in trailer orientation from Modification 4 and temporary steps to enter the trailers to complete interior work while decking, canopies, ramps and walkways are delivered and installed. The cost of the additional decking and temporary steps is consistent with the costs for the contracted decking materials and is fair and reasonable.

The not-to-exceed contract value is increased by \$11,109.65 for this modification, resulting in a revised not-to-exceed contract value of \$802,567.73.

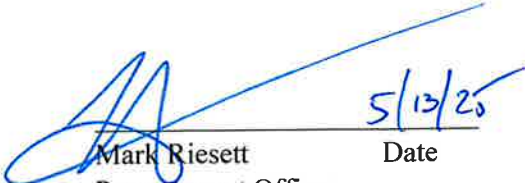
C. BACKGROUND AND REASON FOR CHANGE

When Trailer 1 was moved 90 degrees, it required additional decking and canopies due to the new layout. Additionally, due to the delay in substantial completion of the project, Engineering required


temporary access to the trailers prior to the final installation of the deck, canopies, steps and ramps for tenant review and access for planning.

D. PROCUREMENT OFFICER'S DETERMINATION

For the reasons stated above and having received written documentation supporting the increased prices, the Procurement Officer determines that Modification No. 5 should be issued to increase the contract NTE value by \$11,109.65 to \$802,567.73. This modification is within MPA's delegated authority under COMAR 21.02.01.04.F(8).



Mark Riesett 5/13/25
Procurement Officer Date



Trisha O'Neal 5/13/25
Deputy Director of Procurement/Designee Date